



TENNESSEE DEPARTMENT OF REVENUE
Application for Noting of Lien, Duplicate Title, or Multipurpose Use

NEW OR CURRENT TITLE NUMBER	TRANSACTION CODE*	REGISTRATION ONLY NUMBER
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OWNER INFORMATION *LEGAL STATUS: 1 (AND) 2 (OR) ☐ ENTER NAME CODE IN BOX 1 (SAME) 2 (DIFFERENT) 3 (MULTIPLE LAST NAMES) 4 (COMPANY) 5 (OVER 25 CHARACTERS) ☐ MAO ☐ ILU ☐

LAST NAME			FIRST NAME			MIDDLE INITIAL			LAST NAME			FIRST NAME			MIDDLE INITIAL					
ADDRESS 1 (MAILING)									ADDRESS 2 (PHYSICAL)			CITY			STATE			ZIP CODE		
CITY									STATE			ZIP CODE			ADDITIONAL OWNER					
CNTY OF RESIDENCE/PRINCIPAL BUS OR INCORP LOCATION						PURCHASE DATE			*LEASED ☐ *SERVICE OPTIONS ☐			TELEPHONE #			PLACARD/HEARING IMPAIRED CLS/YR			INSURANCE POLICY #		

VEHICLE INFORMATION

VIN		MAKE		MODEL		YEAR		BODY		TITLE BRAND - translation				CODE		TYPE OF FUEL - translation				CODE			
SURRENDERED TITLE #				STATE		PREVIOUS STATES TITLED				VEHICLE USE		VEHICLE TYPE		CURRENT MILEAGE		ODOMETER INDICATOR (List one)		ACTUAL (0) NOT ACTUAL (3) OVER 10 YRS/16,000 LBS. (1) IN EXCESS OF MECHANICAL LIMITS (9)				CODE	
COLOR CODE (enter appropriate code)* UPPER LOWER				MOBILE HOME LGTH WDT				# AXLES		GROSS VEHICLE WEIGHT				*VEHICLE TRADE-IN DESCRIPTION				COMPANY VEHICLE #					

PLATE INFORMATION *(required for Title and Registration and Registration Only Transactions)

PLATE #(1)		CLASSCODE/ISSUE YR(1)(3)		VALIDATION #(1)		COUNTY STICKER #(1)		CITY STICKER #(1)(2)		*PLATE # (TRADE IN) (2)		CLASS CODE/ISSUE YR (2)		EXPIRATION DATE (1) (2) (3)	
TDR STICKER # (4)		TEMP OPERATOR PERMIT # (3)				# OF SEATS (5)		ZONE COUNTY NAME (6)				USDOT/REGISTRANT #(7)			

LIEN INFORMATION (if lien present)

FIRST LIENHOLDER												LIEN DATE					
STREET												CITY		STATE		ZIP CODE	
SECOND LIENHOLDER												LIEN DATE					
STREET												CITY		STATE		ZIP CODE	

LESSEE/REGISTRANT INFORMATION (OWNER OF PLATE)

LEGAL STATUS ☐ NAME CODE ☐ MAO ☐ ILU ☐

NAME						NAME																	
ADDRESS						CITY						STATE						ZIP CODE					

VEHICLE COST/TAX INFORMATION *(required for Title and Registration Transactions)

SALE PRICE		TRADE IN ALLOWANCE		WARRANTY AMOUNT		TAXABLE AMOUNT				SALES TAX PAID				*TAX EXEMPTION REASON/SALES TAX#			
DEALER NAME						DEALER ADDRESS								DEALER #			

*Required for Duplicate Title - T.C.A. 55-3-115 (submit illegible or altered Certificate of Title)

☐ LOST	☐ STOLEN	☐ MUTILATED	☐ RETURNED DUE TO NON DELIVERY	☐ ALTERED	☐ ILLEGIBLE
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Under penalties of perjury, I hereby certify all information provided is true and correct to the best of my knowledge, and acknowledge that it is not the responsibility of the Vehicle Services Division or its assignees to determine the accuracy of the information provided by me or on my behalf.

SIGNATURE OF CERTIFIER/OWNER X				POWER OF ATTORNEY/AUTHORIZED SIGNATURE (IF APPLICABLE)				DATE			
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INVOICE NUMBER		COUNTY NAME		CO NUMBER		DATE OF APPLICATION		BY AUTHORITY OF REGISTRAR OF MOTOR VEHICLES (COUNTY CLERK)					

OFFICE USE ONLY

REGISTRATION FEE		ELECTRIC VEHICLE FEE		CREDIT		LEASE FEE		TRANS FEE		CLERK FEE		ISSUANCE FEE		LIEN FEE		TITLE FEE		TOTAL TAX COLLECTED	
COMPUTATION OF ☐ SALES TAX ☐ USE TAX		SALES OR USE TAX				LOCAL RATE		ADDITIONAL TAX		COLLECTED IN STATE OF				COUNTY WHEEL TAX		CITY WHEEL TAX		INS FEE	
*SERVICE OPT FEE		ORGAN DONOR				POSTAGE		VER		ID/RESIDENCY VERIFICATION				VIN PLATE FEE				*TOTAL FEES COLLECTED	

INSTRUCTIONS FOR NOTING OF LIEN

Please read instructions carefully before completing this application. Failure to provide all information may result in your application being returned.

Complete the above application. Supporting documents must include a copy of the lien instrument, owner's Tennessee Certificate of Title* (if no existing lien) and corresponding payment. Please remit to your local county clerk's office. For a listing of county clerk contact information and locations, please visit <http://www.tn.gov/revenue/title-and-registration/county-clerks-locations>.

Fee Information: Fee for Noting of Lien is \$11.00 per new lien plus \$14.00 title fee (please contact county additional county fees).

Note: The requirements for noting a second lien are the same as above except the Certificate of Title is not necessary. Name and address of Lienholder must be shown in the space indicated "Second Lienholder."

A Conditional Sales Contract is not acceptable as a Lien Instrument unless previously recorded and merely being assigned.

INSTRUCTIONS FOR FOR DUPLICATE TITLE

Please read instructions carefully before completing this application. Failure to provide all information may result in your application being returned.

Fee Information: The cost for a Duplicate Title is \$14.00 (Additional county fees may apply).

If a lien exists in the records of the Vehicle Services Division, a duplicate title can only be issued to the lienholder. When a lien has been discharged, the owner may apply for a duplicate title, which will be mailed to the owner's address as shown on the application. If the owner has proof of the discharge, it should accompany the owner's request for a duplicate title.

This completed application should be signed and submitted to the County Clerk with supporting documentation, when applicable. Please indicate the reason a duplicate is being requested in the "Required for Duplicate Title" section of this application.